



Association des Employées et Employés de  
**Recherche** de l'Université McGill.

Association of McGill University **Research**  
Employees

## MINTUES of AMURE general Assembly

June 19 2024 (5:30pm) over zoom

### AGENDA:

- Call to Order
- Adoption of Agenda
- Adoption of Minutes from last general assembly (October 24th 2023)
- AMURE Updates
- Budget presentations
  - 2023 report
  - 2024 proposed budget
- Election of Executive (To see descriptions of the positions, please view the bylaws)
  - President
  - Grievances Coordinator
  - Treasurer
  - Member Communication Coordinator
  - Mobilization and Outreach Coordinator
  - Steward Network Coordinator
- Election of Board Members (12 board members)
- Election of auditors (2)
- Adjournment

MINUTES:

1) Call to Order

2) Adoption of Agenda

3) Adoption of Minutes from last general assembly (October 24th 2023)

- Minutes - **APPROVED**

4) AMURE Updates

- **Sean presented updates and took Questions from members.**

5) Budget presentations

2023 report – **APPROVED**

2024 proposed budget - **APPROVED**

6) Election of Executive (To see descriptions of the positions, please view the bylaws)

President – **Sean Cory**

Grievances Coordinator – **Sneha Shankar**

Treasurer – **Francois Charron**

Member Communication Coordinator – **Bettina Habib**

Mobilization and Outreach Coordinator - **Kaustuv Basu**

7) Election of Board Members (12 board members)

**Karen Ross**

**Jamil Ahmad**

**Raymundo Cassani**

**Nassima Fodil**

**Casey Broughton**

**Aldo Hernandez**

**Yulemi Gonzalez Quesada**

8) Election of health and safety (1)

- **Position is vacant.**

8) Election of auditors (2)

**Kalouna Kra and Yulemi Gonzalez elected auditors**

9) Adjournment

**Proposed Budget FY2020-2024**

**AMURE/AERUM**

| <b>Revenues</b>   | <b>Proposed 2020</b>                                       | <b>2020</b>         | <b>Proposed 2021</b> | <b>2021</b>         | <b>Proposed 2022</b> | <b>2022</b>         | <b>Proposed 2023</b> | <b>2023</b>          | <b>Proposed 2024</b> |
|---|--|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|----------------------|----------------------|
| Dues (0.4%)   | \$192 000,00   | \$213 345,36        | \$192 000,00         | \$221 525,62        | \$192 000,00         | \$224 724,56        | \$216 000,00         | 212 417,63 \$        | \$216 000,00         |
| McGill contribution to liberations  | \$78 000,00  | \$75 801,87         | \$78 000,00          | \$76 667,62         | \$78 000,00          | \$75 779,37         | \$78 000,00          | 74 612,46 \$         | \$87 000,00          |
| Interest  | \$4 000,00   | \$4 930,56          | \$5 040,00           | \$5 320,17          | \$5 280,00           | \$7 495,65          | \$6 600,00           | 9 224,16 \$          | \$9 840,00           |
| Investment  | N/A  | N/A                 | N/A                  | N/A                 | N/A                  | N/A                 | \$18 900,00          | 18 900,00 \$         | \$36 375,00          |
| <b>Total Revenue</b>  | <b>\$274 000,00</b>  | <b>\$294 077,79</b> | <b>\$275 040,00</b>  | <b>\$303 513,41</b> | <b>\$275 280,00</b>  | <b>\$307 999,58</b> | <b>\$319 500,00</b>  | <b>315 154,25 \$</b> | <b>\$349 215,00</b>  |
| <b>Expenses</b>   |  |                     |                      |                     |                      |                     |                      |                      |                      |
| Promotional Items / Printed materials   | \$1 500,00   | \$0,00              | \$1 500,00           | \$0,00              | \$1 500,00           | \$0,00              | \$1 500,00           | 0,00 \$              | \$1 500,00           |
| Executives and Employees (ADP)  | \$140 720,06   | \$134 130,51        | \$161 723,12         | \$142 505,00        | \$167 845,08         | \$153 968,69        | \$197 745,08         | 186 925,56 \$        | \$213 931,12         |
| Meeting attend stipend  | \$8 560,00   | \$122,00            | \$8 560,00           | \$201,00            | \$8 560,00           | \$0,00              | \$8 560,00           | 0,00 \$              | \$8 560,00           |
| Member meeting expense  | \$4 000,00   | \$276,09            | \$4 000,00           | \$0,00              | \$4 000,00           | \$431,44            | \$4 000,00           | 321,72 \$            | \$4 500,00           |
| External union meeting  | \$1 500,00   | \$0,00              | \$1 500,00           | \$0,00              | \$1 500,00           | \$15,00             | \$1 500,00           | 2 841,01 \$          | \$5 000,00           |
| Amure member events*  | \$5 500,00   | \$0,00              | \$5 500,00           | \$0,00              | \$5 500,00           | \$0,00              | \$5 500,00           | 0,00 \$              | \$5 500,00           |
| Office**  | \$14 592,00  | \$11 359,78         | \$14 592,00          | \$4 206,59          | \$14 716,00          | \$5 950,43          | \$13 936,00          | 5 059,15 \$          | \$13 240,00          |
| Software  | \$500,00   | \$195,40            | \$500,00             | \$1 020,19          | \$500,00             | \$1 007,61          | \$3 160,00           | 2 371,33 \$          | \$4 144,00           |
| Solidarity funds  | \$3 000,00   | \$2 060,00          | \$3 000,00           | \$1 030,00          | \$3 000,00           | \$2 502,00          | \$3 000,00           | 2 501,00 \$          | \$5 000,00           |
| Translation   | \$1 000,00   | \$0,00              | \$1 000,00           | \$0,00              | \$1 000,00           | \$0,00              | \$1 000,00           | 0,00 \$              | \$1 000,00           |
| New web site  | \$3 000,00   | \$0,00              | \$3 000,00           | \$306,23            | \$3 000,00           | \$0,00              | \$3 000,00           | 0,00 \$              | \$3 000,00           |
| Legal obligation  | \$1 500,00   | \$497,39            | \$1 500,00           | \$516,09            | \$1 500,00           | \$178,21            | \$1 500,00           | 1 126,98 \$          | \$1 500,00           |
| Library   | \$1 000,00   | \$107,10            | \$1 000,00           | \$0,00              | \$1 000,00           | \$0,00              | \$1 000,00           | 0,00 \$              | \$1 000,00           |
| Register APRQ   | \$1 200,00   | \$1 200,00          | \$1 200,00           | \$1 201,00          | \$1 200,00           | \$0,00              | \$0,00               | 0,00 \$              | \$0,00               |
| Service   | \$20 000,00  | \$9 897,50          | \$20 000,00          | \$3 441,00          | \$20 000,00          | \$2 944,47          | \$20 000,00          | 0,00 \$              | \$20 000,00          |
| Legal opinions/informations   | N/A  | N/A                 | N/A                  | N/A                 | \$15 000,00          | \$3 145,04          | \$15 000,00          | 2 342,53 \$          | \$15 000,00          |
| Tactical pressure   | N/A  | N/A                 | N/A                  | N/A                 | N/A                  | N/A                 | \$10 000,00          | 1 529,47 \$          | \$10 000,00          |
| Preapproved money for new project   | \$6 000,00   | \$869,84            | \$6 000,00           | \$0,00              | \$6 000,00           | \$1 129,99          | \$6 000,00           | 0,00 \$              | \$6 000,00           |
| Hardship fund   | On request   | \$5 002,00          | On request           | \$5 838,76          | On request           | \$3 631,35          | On request           | 12 047,72 \$         | On request           |
| Saving  | N/A  | N/A                 | N/A                  | N/A                 | N/A                  | N/A                 | \$0,00               | 47 897,64 \$         | N/A                  |
| Bank fees   | N/A  | N/A                 | N/A                  | N/A                 | N/A                  | N/A                 | \$0,00               | 3,00 \$              | \$200,00             |
| <b>Total Expenses</b>   | <b>\$213 572,06</b>  | <b>\$165 717,61</b> | <b>\$234 575,12</b>  | <b>\$160 265,86</b> | <b>\$255 821,08</b>  | <b>\$174 904,23</b> | <b>\$296 401,08</b>  | <b>\$264 967,11</b>  | <b>\$319 075,12</b>  |
| *Hardship fund still available on request, contact AMURE executive for any informations |  |                     |                      |                     |                      |                     |                      |                      |                      |
| <b>ACCOUNT DETAIL</b>   |  |                     |                      |                     |                      |                     |                      |                      |                      |
| <b>* Amure member events:</b>   | <b>** Office:</b>  |                     |                      |                     |                      |                     |                      |                      |                      |
| -Downtown event   | - Computer   |                     |                      |                     |                      |                     |                      |                      |                      |
| - Special event   | - Stationnary  |                     |                      |                     |                      |                     |                      |                      |                      |
| - BBQ summer  | - Insurance  |                     |                      |                     |                      |                     |                      |                      |                      |
| - Wine and cheese   | - Furniture  |                     |                      |                     |                      |                     |                      |                      |                      |
| - Macdonal campus Event   | - Telecommunication  |                     |                      |                     |                      |                     |                      |                      |                      |
| - Christmast event  | (Internet, phone, cell, Ipad, Google mail, Mad mini, Zoom) |                     |                      |                     |                      |                     |                      |                      |                      |

**May 5, 2025**

**Subject: AMURE Audit Summary - Fiscal Year 2023**

Following a detailed review of AMURE's financial records for the fiscal year 2023, I am pleased to provide a positive assessment of the accounting and budget practices for the union.

I conducted a thorough analysis that included the examination of the overall budget, ledger entries, original invoices, and associated financial statements. With this review process I found consistency and accuracy across all documentation.

The purchases and expenses made throughout the year are rational and well-justified. All spending aligns appropriately with union activities and objectives, and I found no discrepancies or irregularities in the financial records. All sums are correctly calculated and transparently recorded.

In conclusion, the financial books for AMURE in 2023 reflect good management and clear accountability to proper financial procedures.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Yulemi Gonzalez Quesada', written in a cursive style.

Yulemi Gonzalez Quesada

AMURE Board Member

## **Audit Report for AMURE Association**

**Subject:** Audit of AMURE Association

**Audit Date:** January 13<sup>th</sup>, 2025

**Auditor:** KRA Kalouna

**Audit Period:** January 2023 – December 2023

### **Introduction**

As per the assignment entrusted to me, I conducted an audit of the activities and management of the AMURE Association. The objective of this audit was to verify the compliance of the association's operations.

### **Methodology**

The audit was conducted based on the documents provided by the AMURE Association (All the ledgers, the invoices, the bank statements, and the payrolls) and interviews with François Charron and Sean Cory. The audit covered the following areas:

- Accounting and finances

### **Audit Results**

After a thorough review, I confirm that AMURE Association's accounting and financial practices comply with and are well-structured. No irregularities were identified during this audit.

### **Conclusion**

I conclude that all operations of the AMURE Association are in order and compliant with. No issues were detected, and the association manages its activities effectively and transparently.

I remain at your disposal for any questions or additional information.

Done at Montréal, on January 13, 2025

KRA Kalouna

